Washington Township Health Department Vital Statistics & Registry 43 Schooley's Mountain Rd. Long Valley, NJ 07853

APPLICATION FOR A <u>NON-GENEALOGICAL</u> CERTIFICATION OR CERTIFIED COPY OF VITAL RECORD

Certified Copy Certified Copy for an Certification Name of Requestor First Last Current Mailing Address Street City Email Address	Middle S (must match address on ID) State	Requestor's Relationship to Person on Record (proof is required for certified copy) Zip Code Daytime Phone Number () -	Medicare	/ / equest .icense Sports ' Benefits curity Card / Benefits	
	@ ·		NATIONAL WILLIAM SHOWS AND THE		
BIRTH				· · · · · · · · · · · · · · · · · · ·	
Child's Name at Birth	child's Name at Birth First		Last		
No. Requested Copies	Place of Birth	0407 7	County	Date of Birth	
	City S (name given at birth or on bir	State		/ /	
Parent A First Middle Last Parent B First Middle Last If Child's name was changed: Describe Change					
MARRIAGE		CIVIL UNION	DOMESTIC	PARTNERSHIP	
No. Requested Copies		91.0	County	Date of Event	
City State / /					
Name of Spouses (name given at birth or on birth certificate / Maiden Name) Spouse A First Middle Last					
Spouse A First Spouse B First		Middle	Last		
		0.0000000000000000000000000000000000000			
☐ DEATH					
Name of Decedent	First	Middle	Last		
No. Requested Copies	Place of Death		County	Date of Death	
	City	State		/ /	
Name of Decedent's P	arents (name given at birth or	on birth certificate / Maiden Name)			
Parent A First		Middle	Last		
Parent B First		Middle	Last		
Have you enclosed at required information		☐ Completed Applicatio		of Relationship	
REG-37a		FOR STATE USE ONLY		ng Address Matches ID	

INSTRUCTIONS FOR OBTAINING A COPY OF <u>NON-GENEALOGICAL</u> VITAL RECORDS

- Non-Genealogical Records are births occurring within the last 80 years or if the individual is still living, marriages occurring
 within the last 50 years, deaths occurring within the last 40 years and all civil union and domestic partnership records.
- Certified Copies have the raised seal of the office issuing the record and are always issued on State of New Jersey safety paper. Certified copies may be used to establish identity and are legal documents.
- Certifications are issued on plain paper with no seal and clearly indicate they are not valid for establishing identity or for legal purposes. Certifications are generally useful for genealogy. Certifications of death records do not contain the Social Security Number or the Cause of Death medical terminology.
- Apostille Seal An Apostille Seal is an additional seal required for certain certified records that will be presented to a foreign
 government that is a member of the Hague Treaty. The seal is often required on documents for international adoptions or
 establishing dual citizenship. Contact the consulate of the country involved to determine if you need an Apostille Seal.

An Apostille Seal can only be obtained by first requesting certified copy of the vital record from the State Office of Vital Statistics and Registry. You would then forward this document to the New Jersey Department of Treasury, which issues the Apostille Seal. Additional information is available at: http://www.state.nj.us/treasury/revenue/apostilles.shtml.

Applications for a certification or certified copy of a **Non-Genealogical** record **require** the applicant to provide a completed application, valid proof of identity¹, payment of the fee and, if requesting a certified copy, proof that establishes you are:

- o the subject of the record;
- the subject's parent, legal guardian or legal representative;
- the subject's spouse/civil union partner, domestic partner, child, grandchild or sibling, if of legal age;
- a state or federal agency for official purposes; or
- requesting pursuant to a court order.

To request a certified copy of a <u>Certificate of Birth Resulting in Stillbirth</u>, use form REG-68, which is available on the New Jersey Department of Health website at: http://nj.gov/health/vital/registration-vital/stillbirth/.

Location Address:	Hours of Operation:		
Washington Township Health Department Vital Statistics and Registry 43 Schooley's Mountain Rd. Long Valley, NJ 07853	10:00AM - 4:00 PM Monday - Friday		
Mailing Address:	Fees:		
Washington Township Health Department Vital Statistics and Registry 43 Schooley's Mountain Rd. Long Valley, NJ 07853	1st copy\$15.00 additional\$10.00		

Valid photo driver's license or photo non-driver's license with current address **OR** valid driver's license without photo and an alternate form of ID with current address **OR** two (2) alternate forms of ID, one of which must show the current address. Alternate forms of ID are: vehicle registration, vehicle insurance card, voter registration, US/foreign passport, permanent resident card (green card), Immigrant Visa, Federal/State ID, county ID, school ID, utility bill (within the previous 90 days), bank statement (within previous 90 days) or W-2 for current or previous year. Requests for records to be mailed to an address other than that which appears on the requestor's ID must be accompanied by a notarized letter which includes A) the alternate address, and B) a written request to mail records to this alternate address.