

Washington Township Municipal Building
43 Schooley's Mountain Road
Long Valley, New Jersey 07853



Washington Township, Morris County
43 Schooley's Mountain Road
Long Valley, New Jersey 07853
(908) 876-3315
(908) 876 -5138 (fax)

@WashingtonTwp
~~~  
@WTPDMC

  
Washington Township Government, Long Valley  
@WashingtonTwpMCNJGovernment  
~~~  
Washington Township Police Department
@wtpdmorris


@WashingtonTwp
~~~  
@WTPDMC

**TOWNSHIP OFFICE LOCATIONS**

**MUNICIPAL BUILDING**

43 Schooley's Mountain Road

**908-876-3315**

Offices: Administration, Clerk, Tax Collector, Tax Assessor, Court, Building, Health, Planning & Zoning, Finance, Fire Prevention

A drop box is located at the front door and checked each work day. Please seal and clearly label documents and payments.

**DPW & RECYCLING**

54 Rock Road

**908-876-3382**

**RECREATION**

50 Rock Road

**908-876-5941**

Offices: Recreation, Senior Programs

**POLICE**

**DIAL 911 IN ANY EMERGENCY**

1 E. Springtown Road

**908-876-3232 Non Emergency**

Offices: Police, Office of Emergency Management, 24 hour medicine drop box.

**OFFICE HOURS**

Visit [www.wtmorris.org](http://www.wtmorris.org) for up to date office hour information and current public access protocols.

**Township offices are open:**

8:00 AM—4:00 PM Monday—Friday

**Summer hours June through August:**

7:30 AM—5:00 PM Monday—Thursday, unless otherwise noted in the Directory

**View the website calendar for holidays or other changes to hours.**

*Please visit the Township Website often to learn about meetings, programs, and announcements.*

# STAY INFORMED



**Facebook:** Washington Township Government, Long Valley

**Police Facebook:** Washington Township Police Department



**Smart911.com**— set up a profile on line and specify how you would like to receive community alerts, weather warnings, and road updates.

**Township Emails**—sign up to receive emails with information about events, announcements and general township information. Sign up on the website, at the bottom of the home page. Click on email group(s) you would like to join.



**Twitter:** @WashingtonTwp

**Police Department Twitter:** @WTPDMC



**WRNJ Radio:** 1510 AM, 104.7 FM, 94.7 FM



*The Daily Record* is the Township's Official Newspaper where all Legal Notices are published. *The Observer Tribune* covers Township meetings and often publishes information about Washington Township.



**Washington Township Website**  
**[www.wtmorris.org](http://www.wtmorris.org)**

**STAY INFORMED - VISIT OFTEN!**

- Property Tax Online Payment Portal
- Online Non-Emergency Municipal Services Request Portal
- Township Code Book
- Department Contact Information
- Volunteer Applications to serve on Boards & Committees
- Announcements
- Calendar
- News
- Forms & Documents
- Community Links & Information
- Meeting Agendas & Minutes
- Raffle Applications

**Morris County Government Resources**  
 morriscountynj.gov  
 General Information 973-285-6000  
 10 Court Street Morristown, NJ 07960

|                                                       |              |
|-------------------------------------------------------|--------------|
| County Administrator .....                            | 973-285-6040 |
| Superior Court .....                                  | 973-656-4000 |
| Office of Aging, Disabilities & Community Programming |              |
| Adult Protective Services .....                       | 973-326-7282 |
| Morris Area Para Transit System (MAPS) .....          | 888-282-6277 |
| Senior Nutrition Program .....                        | 973-285-6885 |
| Office on the Disabled .....                          | 973-285-6855 |
| Veterans Service Office .....                         | 973-285-6866 |
| Board of Chosen Freeholders .....                     | 973-285-6010 |
| Child Advocacy Center .....                           | 973-631-5000 |
| Community Development .....                           | 973-285-6060 |
| County Adjuster .....                                 | 973-285-6486 |
| County Clerk .....                                    | 973-285-6059 |
| Court Administration .....                            | 973-656-3999 |
| Educational Services Commission .....                 | 973-540-8844 |
| Board of Elections .....                              | 973-285-8350 |
| Emergency Management .....                            | 973-829-8600 |
| Engineering .....                                     | 973-285-6750 |
| Finance .....                                         | 973-285-6085 |
| Health Management .....                               | 973-631-5484 |
| Housing Authority .....                               | 973-540-0389 |
| Dept. of Human Services .....                         | 973-285-6868 |
| Library Services .....                                | 973-285-6930 |
| Employment & Training Services .....                  | 973-285-6875 |
| Mosquito Control .....                                | 973-285-6450 |
| Municipal Utilities                                   |              |
| Hazardous Waste Disposal .....                        | 973-829-8006 |
| Recycling .....                                       | 973-285-8394 |
| Solid Waste .....                                     | 973-285-8390 |
| Offices of Temporary Assistance .....                 | 973-326-7800 |
| Park Commission .....                                 | 973-326-7600 |
| Park Police .....                                     | 973-326-7632 |
| Dept. of Planning & Public Works .....                | 973-829-8120 |
| Planning Board .....                                  | 973-829-8120 |
| Road & Bridge Maintenance .....                       | 973-285-6760 |
| Shade Tree .....                                      | 973-285-6763 |
| Sheriff's Office .....                                | 973-285-6600 |
| Tax Board .....                                       | 973-285-6707 |
| Weights & Measures .....                              | 973-285-2955 |
| Youth Shelter .....                                   | 973-285-2970 |

**INDEX**

|                            |    |                                     |    |
|----------------------------|----|-------------------------------------|----|
| Affordable Housing         | 8  | Municipal Court                     | 12 |
| Alarm Registration         | 12 | Municipal Services Request          | 16 |
| Animal Control             | 15 | Municipal Utilities Authority (MUA) | 12 |
| Animal Licensing           | 15 | OEM & CERT                          | 13 |
| Budget                     | 9  | Office Locations                    | 2  |
| Building Department        | 13 | OPRA—Open Public Records            | 8  |
| Clean Water                | 16 | Parks & Recreation                  | 7  |
| Clerk's Office             | 8  | Phone Directory                     | 5  |
| Code Book                  | 15 | Planning & Land Use                 | 14 |
| Committee Meetings         | 4  | Police                              | 12 |
| Community Organizations    | 17 | Public Library                      | 10 |
| Conservation Easements     | 16 | Recycling                           | 6  |
| Department of Public Works | 6  | Schools                             | 11 |
| Dog Park                   | 15 | Senior Programs & Transportation    | 8  |
| Elections                  | 8  | Shelters                            | 13 |
| Emerald Ash Borer Warning  | 6  | Stay Informed                       | 19 |
| Fields & Parks             | 7  | Tax Assessor                        | 9  |
| Finance Office             | 10 | Tax Collector                       | 9  |
| Fire Companies             | 11 | Township Committee                  | 4  |
| Fire Prevention            | 15 | Trash & Utilities                   | 16 |
| First Aid Squad            | 11 | Vacant Property Registration        | 12 |
| Health Department          | 10 | Vital Statistics                    | 10 |
| Marriage Licenses          | 10 | Volunteer Committees                | 4  |
| Morris Cty Gov't Resources | 18 | Zoning Department                   | 14 |

Create an account at **smart911.com** (or **download the app**) to receive community alerts about roads, weather, and other public safety details. Take the time to set your account up **completely**, including how you want to receive your notifications (call, text, or email).



**TOWNSHIP COMMITTEE**

Mayor Matt Murello  
[mmurello@wtmorris.net](mailto:mmurello@wtmorris.net)  
 908-876-4674

Vice Mayor Tyler Oborn  
[toborn@wtmorris.net](mailto:toborn@wtmorris.net)  
 571-216-8382

Committeeman Gregg Forsbrey  
[gforsbrey@wtmorris.net](mailto:gforsbrey@wtmorris.net)  
 908-674-3112

Committeeman Bill Roehrich  
[broehrich@wtmorris.net](mailto:broehrich@wtmorris.net)  
 908-852-6266

Committeeman Ken Short  
[kshort@wtmorris.net](mailto:kshort@wtmorris.net)  
 908-867-2993

**TOWNSHIP COMMITTEE MEETINGS**

Regular Monthly Committee Meetings—  
 3rd Monday of each Month, 7:00 PM at  
 the Municipal Building

Monthly Work Sessions—Wednesday  
 prior to the Regular Meeting, 7:00 PM at  
 the Municipal Building

Agendas and Meeting Minutes can be  
 found on Township calendar on  
 the website. Agendas are typically avail-  
 able the Friday before the meeting.

Please visit the Township calendar on  
 the website at [www.wtmorris.org](http://www.wtmorris.org) to  
 verify meeting dates and times as  
 schedule changes could occur.

**VOLUNTEER COMMITTEES**

The Township has a number of  
 committees run by volunteers to assist  
 in the business of the Township.

If you are interested in volunteering for  
 a Committee, complete a **Citizen  
 Leadership & Volunteer Form** on the  
 Township website.

Meetings are open to the public.

Please confirm meeting dates/times on  
 the Township Website Calendar.

**Agricultural Advisory Board****Ad Hoc Green Team****Board of Health****Economic Development****Environmental Commission****Historic Preservation Commission****Library Board of Trustees****Municipal Alliance****Municipal Utilities Authority****Open Space Committee****Planning Board****Recreation Advisory Committee****Shade Tree Committee****Stigma Free Committee****Ad Hoc Trails Committee****Zoning Board of Adjustment****COMMUNITY ORGANIZATION  
 INFORMATION****WT Long Valley Dog Park**

Membership application can be found on  
 the Township website under  
 Forms & Documents

**WT Community Garden**

[wtcommunitygarden.jimdo.com](http://wtcommunitygarden.jimdo.com)

**Garden Club of Long Valley**

[thegardencluboflongvalley.shutterfly.com](http://thegardencluboflongvalley.shutterfly.com)

**Long Valley****Arts Center / Teen Center**

214 W. Mill Rd.

[recreation@wtmorris.net](mailto:recreation@wtmorris.net)

**WT Historical Society**

908-876-9696

[info@wthsnj.org](mailto:info@wthsnj.org)

[wthsnj.org](http://wthsnj.org)

**Long Valley Woman's Club**

[longvalleywomansclub.org](http://longvalleywomansclub.org)

**Long Valley Junior Women's Club**

[lvjuniors.org](http://lvjuniors.org)

**Musconetcong Watershed Association**

[musconetcong.org](http://musconetcong.org)

**Long Valley Mom's Club**

[longvalleymomsclub@yahoo.com](mailto:longvalleymomsclub@yahoo.com)

**Long Valley Community Assistance  
 Program (LVCAP) and Food Pantry**

39 Bartley Road  
[lvcap.org](http://lvcap.org)

**Children's Enrichment Program**

[www.childrensenrichmentprogram.org](http://www.childrensenrichmentprogram.org)

**American Veterans Association of  
 Washington Township**

Contact Tom McBride 908-914-6084  
 Email: [tommcbride@comcast.net](mailto:tommcbride@comcast.net)

**Chester/Long Valley Rotary Club**

[rotaryclubofchesterlongvalleynj.org](http://rotaryclubofchesterlongvalleynj.org)

**Cub Scouts/Boy Scouts**

There are several troops in town, contact  
 email addresses can be found on the  
 Township website under the Community  
 Tab.

**Girl Scouts**

[lvgirlscouts.com](http://lvgirlscouts.com)

**WT Land Trust**

[wtlt.org](http://wtlt.org)

**Chester Lions Club**

[chesterlionsclubnj.com](http://chesterlionsclubnj.com)

**ANNUAL EVENTS**

Check the Township website & calendar at  
**[www.wtmorris.org](http://www.wtmorris.org)**  
 for the most up to date information  
 regarding events, meetings, and other  
 important information.

Check the Morris County website at  
**[www.morriscountynj.gov](http://www.morriscountynj.gov)**  
 for information regarding County events,  
 meetings, programs, and other important  
 information.

**TRASH & UTILITIES**

Residents are encouraged to research options for service providers. New residents can obtain a list of service providers from real estate agents and neighbors.

**Trash Pickup**

This service is not provided by the Municipality and must be contracted privately. A few companies that may provide services in town are: Raritan Valley Disposal, Sanico, and Waste Management

**Utilities**

These services are not provide by the Municipality and must be contracted privately. Some common options include:

- MUA (Water & Sewer) 908-876-3145
- HMUA (Water & Sewer) 908 852-3622
- Comcast Cable 800-266-2278
- Elizabethtown Gas 800-242-5830
- JCP&L (First Energy) 800-662-3115

Realtors, neighbors, and homeowners should be able to provide you with options for your area.

**CONSERVATION EASEMENTS**

Conservation Easements are owned by the Township. They are a means to protect plant and animal habitats, wetlands, and steep slopes ,among other natural features.

If you have a Conservation Easement it should appear on your plot plan and in your Deed. Newer properties have conservation easement markers on the property. Conservation Easements are inspected by the town for compliance. Failure to comply can result in fines.

Visit the Township website for more Information about Conservation Easement compliance.

**CLEAN WATER FOR OUR TOWN**

Storm water, resulting from rain and snow, is the source of fresh water that feeds our streams, rivers, lakes and underground aquifers. As a water source, storm water must be clean and in good supply to protect our drinking water supplies.

Residents can reduce the amount of water runoff by planting groundcover, trees, gardens, vegetated borders, and watering lawns only when necessary. Residents can help reduce the amount of pollution in runoff with buffers, avoiding the use of pesticides, and preventing objects and fluids from draining into storm water grates. Visit the Township website for more information about Clean Water.

**Municipal Service Requests**

A Municipal Service Request is a form-based web request for notification or service that is automatically sent to the appropriate department after it is submitted. A Service Request may include quality of life issues including loss of power, dead shade trees, the discovery of a pot-hole, or suspected code violations.

The Municipal Service Request is NOT a search engine for information on the site nor for emergencies that require an immediate response.

Go to the website homepage and click on the Service Request button. Fill in the request with as much detail as possible.

**TOWNSHIP PHONE DIRECTORY**

- Administrators Office..... 908-876-3315 x2
- Animal Control ..... 908-876-3232 x0
- Clerk’s Office ..... 908-876-3315 x2
- Construction/Building Dept. .... 908-876-4711
- Dept. of Public Works ..... 908-876-3382
- Finance Dept. .... 908-876-3315 x1233
- Fire Prevention ..... 908-876-8637
- Health Dept. .... 908-876-3650
- Meals on Wheels ..... 908-876-8623
- Municipal Court ..... 908-876-3852
- MUA—Washington Township ..... 908-876-3145
- MUA-Hackettstown ..... 908-852-3622
- Parks & Recreation ..... 980-876-5941
- Planning & Land Use Dept. .... 908-876-3315 x1241
- Police - Non Emergency ..... 908-876-3232
- Public Library ..... 908-876-3596
- Recreation Programs ..... 908-876-5941
- Senior Programs ..... 908-876-5941
- Senior Transportation ..... 908-876-8623
- Tax Assessor ..... 908-876-9132
- Tax Collector ..... 908-876-3845
- Zoning Dept. .... 908-876-8626



Washington Township is Stigma Free, an effort to eradicate the stigma associated with mental illness and substance use disorders. Visit the Township website at: [www.wtmorris.org](http://www.wtmorris.org) and click on this Stigma Free Logo located at the bottom of the page, it will bring you to a resource page where you can find answers to your questions and phone numbers of people and organizations that can help you.



## **DEPARTMENT OF PUBLIC WORKS**

**54 Rock Road**

**908-876-3382**

Roger Read, Superintendent  
rread@wtmorris.net

**Roads:** The Washington Township DPW maintains approximately 150 miles of Township roadways.

Morris County maintains County Roads (Schooley's Mountain Rd., East Mill, West Mill, Fairmount, Bartley). Please contact the County with any concerns about County Roads: **973-285-6760**.

Visit the Township website for info on Street Opening Permits, Driveway Permits, and Storm Water Pollution. Website will also provide information about Christmas tree recycling, paper shredding events, and other recycling related information.

**Mailbox Policy** details can be found on the website. Contact the DPW if your mailbox was damaged during a storm. A DPW representative will inspect it to determine if mailbox was damaged by a plow or from the weight of the snow being moved.

### **EMERALD ASH BORER WARNING**

The Emerald Ash Borer Beetle is a non-native insect pest that infests and kills all species of ash trees. First discovered in the US in 2002, these insects have been wrecking havoc in New Jersey. Trees will only live 3-4 years after infestation. There are 24 million trees in NJ. If you have Ash trees please learn more about diagnosing and preventing infestation.

**www.emeraldashborer.nj.gov**

### **RECYCLING**

**54 Rock Road**

**908-876-3382**

Roger Read, Coordinator

**An annual registration and \$100 fee is required to use the recycling center.**

Visit [www.wtmorris.org](http://www.wtmorris.org) to register.

Open: Every Saturday and the 1st Wed. of every month from 8:00 AM—12:00 PM

**Call 876-3382 to confirm hours!**

Residents must unload their own items. Containers must weigh less than 35 lbs. Materials must be properly prepared or they will not be accepted. Visit the website for a list of acceptable materials.

Leaves & Brush for **residents** (no businesses) with 2 acres or less are accepted Sept. 1 to Dec. 1. Leaves must be bagged. Brush not to exceed 3 in diameter and 3ft in length, must be tied and bundled. Do not put leaves in street, a summons may be issued.

MCMUA holds hazardous and e-waste drop off events—visit [www.MCMUA.com](http://www.MCMUA.com).

Contact Recycling if your organization wants to participate in Clean Communities, a statewide litter abatement program.

Other options for recycling—freon appliances, furniture, mattresses, etc:

- **Raimo of Stanhope, 973-347-4545**
- **Green Visions, Randolph 973-998-7955**
- **Ideal Refrigeration, Morris Plains 973-539-0289**
- **Morris County Transfer Station, Gold Mine Rd. Flanders. 973-347-8106**
- **Morris Habitat for Humanity Restore, Randolph 973-366-3358**
- **Furnishing Solutions (benefits homeless) Morris Plains. 973-998-0322. [info@furnishingsolutions.org](mailto:info@furnishingsolutions.org)**
- **Medicine disposal @ Police Dept.**
- **Eye-glass & Hearing Aid Drop Off @ Municipal Building**

### **ANIMAL CONTROL**

**908-876-3232, Option 0**

Contact Animal Control for domestic animals at large and for human or domestic animal exposure to a possibly rabid animal.

### **Pest & Animal Assistance.**

For squirrel and other nuisance wildlife, contact Cliffwood Predator Control at **908-852-6993**, Nuisance Wildlife Control at **908-832-2114**, All Seasons Pest Control **908-850-8206**, or a service of your choice.

For dead deer, please notify the Washington Township Police Department at **908-876-3232, press 0**.

For bears, coyotes, and foxes, contact the NJ Department of Fish & Wildlife at **877-927-6337**.



### **ANIMAL LICENSING**

**Register with Tax Collectors Office**

**908-876-3845**

All dogs & cats, 7 months or older, must be licensed per state statute.

Licenses must be renewed annually by January 31, or late fees will be assessed. Proof of rabies vaccinations is required. Rabies vaccinations must be valid through Nov. 1 of the licensing year. An annual, free rabies vaccination clinic takes place each January, contact the Health Dept. for dates & information.

### **LONG VALLEY DOG PARK**

**Register with Tax Collectors Office.**

The Dog Park is run by volunteers and requires registration. Forms can be found on the Township website.

### **FIRE PREVENTION**

Matt Lopez, Fire Prevention Official

**908-876-8637**

**[mlopez@wtmorris.net](mailto:mlopez@wtmorris.net)**

The Fire Prevention Office is responsible for the enforcement of the NJ Uniform Fire Code. Every commercial building and business in the Township must be inspected annually to insure compliance. Public events must also comply with the fire code. If you are hosting/holding a large gathering, tricky tray, or other event you must notify the Fire Prevention Department.

If you are selling your home or changing tenants you must have a smoke alarm, carbon monoxide detector and fire extinguisher inspection. Please schedule as much in advance as possible. Inspection staff is part-time, and immediate appointments are not available. Inspection certificates are valid for six months, so please plan ahead.

Residents are reminded to prominently display house numbers so that emergency services can easily locate homes when needed.

## **CODE BOOK**

**The Township Code Book is where you can find local laws passed by the Township Committee. A link to the Township Code Book can be found on the front page of the website: [www.wtmorris.org](http://www.wtmorris.org). View the index for your topic or use the search function.**

**PLANNING & LAND USE****908-876-3315 X1241**

JoAnn Griffith

Planning & Zoning Board Secretary  
**landuse@wtmorris.net**

The Planning Office reviews all building permit applications to ensure compliance with zoning ordinances. Applications and forms can be found on the Township Website.

**PLANNING BOARD**

The purpose of the Planning Board is to develop the Township Master Plan and zoning ordinances regulating land use throughout the township. The Washington Township Planning Board is charged with hearing applications that comply with township ordinances for land subdivision and commercial site plans such as applications to change lot lines, subdivide land into additional developable lots, site plans for commercial, industrial or office development and changes in permitted uses.

The Planning Board meets on the 2nd Monday of each month, at 7:00 PM at the Municipal Building to review and vote on Planning business and applications. Visit the Township Website Calendar to confirm meeting dates.

**ZONING DEPARTMENT****908-876-8626**Jen Gorini, Zoning Officer  
**zoning@wtmorris.net**

The Zoning Department enforces the provisions of the Zoning Ordinance and is responsible for the examination of all applications for permits and the issuance of zoning permits for the commencement of a use and the construction, reconstruction, alteration, conversion, installation of, or addition to, any structure or building, including accessory structures, pillars, fences, and signs. Forms and permit applications can be found on line at the Township Website.

Please utilize the Municipal Services Request form to send questions and inquiries to the Zoning Office. The Zoning Officer is available 8 am—12 pm on Tuesdays and Thursdays.

**ZONING BOARD OF ADJUSTMENT****908-876-3315 X1241**

JoAnn Griffith

Planning &amp; Zoning Board Secretary

The Board of Adjustment Committee meets on the 1st Wednesday of each month at 7:00 pm at the Municipal Building. Visit the Township Website Calendar to confirm meeting dates.

**PARKS & RECREATION****50 Rock Road****908-876-5941**Darlene Hatcher, Recreation Director  
**dhatcher@wtmorris.net**

The Recreation Department offers residents diverse programs for leisure pursuits and provides safe, playable parks and recreation fields throughout the town. Visit the Township website for calendar and descriptions of all programs. Sign up for the Recreation email list on the website. Go to the bottom of the home page, select the email list you want to join and complete the Google Groups registration.

**PARKS & FIELDS**

Township Parks and Fields are maintained by the DPW. Leashed dogs are now allowed on paths and trails.

**No dogs are allowed at sporting events, playgrounds, or on fields.**

**Cataract Park.** (Schooley's Mountain Rd.) Hiking

**Califon Park.** (Califon Rd.) Softball, Soccer, Lacrosse, Playground, Fishing

**Cobblestone Field.** (Cobblestone Rd.) Baseball, Soccer, Lacrosse

**Kohler's Pond.** (Rock Rd.) Fishing

**Palmer Park.** (Bartley Rd.) Soccer, Baseball, Softball, Picnic Area, Walking Path, Playground, Community Garden

**Rock Spring Park.** (E. Springtown Rd.) Softball, Baseball, Volleyball, Soccer, Football, Lacrosse, Tennis, Basketball, Picnic Area, Playground, Senior Center, Library.

**Harrington Park.** (Rock Rd.) Lacrosse, Soccer, Walking Path

**COUNTY PARKS****973-326-7600****www.morrisparks.net**

These are maintained by the Morris County Park Commission.

**Schooley's Mountain Park.** (Camp Washington Rd.) Softball, Baseball, Hiking, Fishing, Picnic Area, Sledding  
**Scott Park.** (E. Mill Rd.) Fishing

**BOARD OF EDUCATION FIELDS****www.wtschools.org**

These fields are maintained by WT BOE, not Washington Township.

**Flocktown School.** (Flocktown Rd.), Soccer, Softball, Basketball, Playground  
**Long Valley Middle School** (W. Mill Rd.) Soccer, Softball, Basketball  
**Old Farmers Rd.** School (Old Farmers Rd.) Soccer, Softball, Playground

**STATE PARKS**

**http://www.state.nj.us/dep/parksandforests/parks/parkindex.html**

Maintained by NJ State Department of Environmental Protection.

**Hacklebarney** (Hacklebarney Rd.) Hiking, Fishing, Cross Country Skiing

**Planning a Project ?**  
Talk to the Planning/Zoning and Construction Departments in the beginning stages of your planning! Understanding up front what is needed will avoid surprises and delays!

**WWW.WTMORRIS.ORG****Township Trails**

The Trails Committee has been working on enhancing and adding to Township Trails! Maps are available on the Township Website

**WWW.WTMORRIS.ORG**

**SENIOR PROGRAMS****908-876-5941**

Darlene Hatcher, Recreation Director  
[seniors@wtmorris.net](mailto:seniors@wtmorris.net)

Senior Center is located off E. Springtown Rd. in Rock Spring Park. Hours: M-F 9:00 AM—2:00 PM. Visit the website to see activities, programs, and trips offered to Township Seniors. If you would like to be added to the Seniors email List, please send an email to: [seniors@wtmorris.net](mailto:seniors@wtmorris.net)

**SENIOR TRANSPORTATION****862-419-4126**

Marcy Merola, Coordinator

Senior transportation is now provided through a shared service agreement with Mt. Olive Twp. Another option is Morris County Area Paratransit at **888-282-6277**.

**NJ EASE****800-564-4656**

This Morris County resource provides a simple way to get information about services for Seniors.

**AFFORDABLE HOUSING**

Rentals available at:  
 Brittany Manor, ages 55 and up  
**908-684-3641**  
 Peach Tree Village, low income  
**908-955-4219**  
 Homeless Solutions, **973-455-0129**

Home Ownership information:  
 Housing Partnership **973-659-9222**  
[www.housingpartnershipnj.org](http://www.housingpartnershipnj.org)

Morris Habitat for Humanity  
**973-891-1934**

**MUNICIPAL CLERK****908-876-3315 x1225**

Nina DiGregorio, Municipal Clerk  
[ndigregorio@wtmorris.net](mailto:ndigregorio@wtmorris.net)

The Municipal Clerk is the Public Records Official and the Election Official. The offices also handle: Bingo & Raffle Licenses, Event Licenses, Liquor Licenses, Taxi & Limo Licenses, Peddler & Solicitor Licenses, and Permits for Social Affairs. Many forms and applications can be found on the Documents page on the Township website.

Contact the **Morris County Clerk** for Voter Registration and Property Deed information at: [morriscountyclerk.org](http://morriscountyclerk.org) or **973-285-6120**

**OPEN PUBLIC RECORDS ACT (OPRA)**

OPRA is the State statute that governs the public's access to government records in New Jersey. OPRA request forms can be found on the Township website or in the vestibule at the Municipal Building.

Submit Municipal requests to:  
 Nina DiGregorio, Municipal Clerk  
**908-876-5138 (fax)**  
[opra@wtmorris.net](mailto:opra@wtmorris.net)

Submit Police information requests to:  
 Lt. Mark Niemynski, Deputy Custodian of Records **(908)876-5655 (fax)**  
[mniemynski@wtpdmorris.org](mailto:mniemynski@wtpdmorris.org)

**ELECTIONS**

Primary: June 7, 2022  
 General: November 1, 2022

For information about elections visit [www.morriselections.org](http://www.morriselections.org). Use Voter registration forms, available on the Township website or in the vestibule at the Municipal Building, to change your address or party affiliation, or to register as a new voter.

**OFFICE OF EMERGENCY MGMT.**

The OEM is a unit of local government created under NJ law to provide for the health, safety, and welfare of residents in a time of emergency or disaster. The department encourages residents to have an emergency family plan and to familiarize themselves with the channels of communication available. Additional information can be found at [www.fema.gov](http://www.fema.gov) [www.nj211.org](http://www.nj211.org) and [www.redcross.org](http://www.redcross.org).

**CERT TEAM**

Community Emergency Response Team (CERT) is a group of trained volunteer residents called on to provide critical support and assistance to police, fire, and first aid squads in a time of need. To become a local CERT member you must complete an application, pass a background check and participate in training. Information is available at [www.ready.gov/cert](http://www.ready.gov/cert)

**EMERGENCY SHELTERS**

Emergency Shelters are located at Old Farmers Road School and the Senior Center. Warming Centers are available at the Library, Municipal Building, Schooley's Mountain Firehouse, Fairmount Firehouse, and Senior Center. In an emergency, notifications and information will be provided by the Township via various sources, see page 19. Download a Township Emergency Guide at the Township Website.

**EMERGENCY GUIDE**

An Emergency Guide can be downloaded from the Documents page on the Township Website. This guide provides planning and preparation information specific to our Township.

**BUILDING DEPARTMENT****908-876-4711**

[building@wtmorris.net](mailto:building@wtmorris.net)  
 Kevin Fleming, Construction Official  
[kfleming@wtmorris.net](mailto:kfleming@wtmorris.net)

The Building Department provides assistance to residents and commercial contractors engaged in construction, remodeling and repair within Washington Township. The building department also serves Mansfield Township, Warren County residents. The office enforces compliance with all State rules and regulations regarding construction.

The Building department issues permits and conducts inspections for construction, repairs, renovations, additions, electric and gas service upgrades, demolition, roofing, siding, swimming pools, sheds, replacement of water heaters, removal of fuel oil tanks, etc.

Open and closed construction permits can be found online at [www.sdlportal.com](http://www.sdlportal.com) and then searching by address.

To schedule an inspection, please have your permit number and contact Tom Timlin at **908-876-4711**. Please do not call inspectors to schedule appointments or inspections.

Visit the Township website for forms and information regarding your project.

The Building Department is located in the Municipal Building at 43 Schooley's Mountain Road.



**POLICE DEPARTMENT**

1 E. Springtown Road  
Chief Jeffrey Almer  
[www.wtpdmorris.org](http://www.wtpdmorris.org)

WTPD Facebook Page: Washington  
Township Police Department  
[@wtpdmorris](https://www.facebook.com/wtpdmorris)

**911 emergency**  
**908-876-3232 non emergency**  
**908-876-8308 Traffic Bureau**  
**908-876-8315 Firearm Application**  
**908-876-8310 Police Records**

Firearm applications can be obtained on  
the website and sent to:  
Maureen Guenther, **908-876-8615**,  
[mguenther@wtpdmorris.org](mailto:mguenther@wtpdmorris.org).

Unused or expired prescription medication  
can be dropped off in the lobby of the  
Police Station, 1 E. Springtown Road.

OPRA request for police records or  
information require an OPRA form, which  
can be obtained on line at the Township  
and Police websites. Completed forms  
should be sent to Lt. Mark Niemynski  
Phone **(908) 876-3232** Fax **(908)876-5655**  
[mniemynski@wtpdmorris.org](mailto:mniemynski@wtpdmorris.org)

For child safety seat installation  
inspections please call **908-876-3232**.

No overnight parking on Township  
roadways between 12:00 am—6:00 am  
November 1 through April 15.

**ALARM REGISTRATION**

Business and home alarms **must** be  
registered with the Police Department.  
Visit [wtpdmorris.org](http://wtpdmorris.org) for details and forms.

**VACANT PROPERTY REGISTRATION**

Vacant and abandoned properties must be  
registered with the Township. On- line  
forms can be found on the Documents &  
Forms Page of the Township Website.

**MUNICIPAL COURT**

**908-876-3852**  
Jan Simonetti, Court Administrator  
[jsimonetti@wtmorris.net](mailto:jsimonetti@wtmorris.net)

The Washington Township Municipal Court  
is both a traffic and criminal court. During  
the COVID-19 pandemic, in person court  
sessions have been canceled. With the  
use of technology, certain cases may be  
able to be heard and adjudicated remotely.  
It is advised that you contact the court to  
set up a video court proceeding and pro-  
vide your telephone and email address.

All fines may be paid at the Violations  
Bureau in the Municipal Building during  
business hours. Payments can also be  
made online at [www.njmcdirect.com](http://www.njmcdirect.com).

Civil cases must be directed to the Morris  
County Court House, Morristown, NJ.

**WASHINGTON TOWNSHIP MUNICIPAL  
UTILITIES AUTHORITY (WTMUA)**

46 E. Mill Rd. Long Valley  
**(908) 876-3145**  
Email: [info@wtmua.org](mailto:info@wtmua.org)

Information about wastewater and water  
systems in Washington Township can be  
found on the MUA website:  
[www.wtmua.org](http://www.wtmua.org)

**HACKETTSTOWN MUNICIPAL  
UTILITIES AUTHORITY (HMUA)**

424 Hurley Drive, Hackettstown  
**908-852-3622**  
E-Mail: [custserv@hmua.com](mailto:custserv@hmua.com)

Information about wastewater and water  
systems serving the Hackettstown area  
can be found at the HMUA website:  
[www.hmua.com](http://www.hmua.com)

**TAX ASSESSOR**

**908-876-9132**  
Jacqueline Cardini, Tax Assessor  
[jcardini@wtmorris.net](mailto:jcardini@wtmorris.net)

The Tax Assessor is legally required  
to contact residents annually, usually  
done via a tax assessment postcard  
mailed each January.

Visit NJ State of County Tax Boards  
([www.njactb.org](http://www.njactb.org)) for additional tax  
assessment information.

Contact the Morris County Clerk for Deed  
information at [morriscountyclerk.org](http://morriscountyclerk.org)

Please notify the Tax Office whenever  
your address changes.

**TAX COLLECTOR**

**908-876-3845**  
Joann Griffith, Assistant Tax Collector  
[jgriffith@wtmorris.net](mailto:jgriffith@wtmorris.net)

Taxes are due: February 1, May 1,  
August 1, and November 1  
There is a 10 day grace period, after  
which interest will be charged back to the  
1st of the month.

Taxes can be paid online on the Township  
website; mailed to: Tax Collector, 43  
Schooley's Mountain Road, Long Valley;  
or dropped in the Drop Box at the front  
door of the Municipal Bldg.

A tax sale is held annually for properties  
with unpaid taxes. It is the homeowners'  
responsibility to keep a record of property  
taxes paid each year, please refer to  
your receipted tax bill or cancelled  
checks for this information.

**ANNUAL BUDGET**

Approximately 18% of your annual tax  
bill pays for Municipal Services. Public  
Budget Meetings are held in January  
and February to discuss department  
expenses, projects and goals. Meeting  
dates are posted on the calendar on the  
Township Website. About 11% of your  
property taxes goes to County Taxes,  
and 71 % goes to schools.

**Regional School Taxes** are formulated  
by the West Morris Regional High  
School District. [www.wmrhsd.org](http://www.wmrhsd.org)

**Local School Taxes** are compiled by  
the Washington Township Board of  
Education. [www.wtschools.org](http://www.wtschools.org)

**County Open Space Taxes** . Visit the  
Morris County Website for details.  
[www.co.morris.nj.us](http://www.co.morris.nj.us)

**Library Taxes.** Visit the library website  
for more details. [www.wtpl.org](http://www.wtpl.org)

**PROPERTY TAX RELIEF**

Property tax relief programs like  
Senior Freeze, Homestead Rebate, and  
NJ Saver Program are administered by  
the State of New Jersey. Residents  
should visit  
<https://www.state.nj.us/treasury/taxation>  
for more information.



### HEALTH DEPARTMENT

Cris Cooke-Gibbs, Health Officer  
Kurt Bockbrader, REHS  
Lin Gabel, Registrar  
Carolyn Giordano, Public Health Nurse  
Jim Montgomery, REHS  
**908-876-3650**  
health@wtmorris.net

Forms and documents can be found on the Township website as well as information about lead paint, mercury thermometer disposal, Lyme disease, rabies and more.

Families seeking medical care for their children should contact Carolyn Giordano, the Public Health Nurse.

Visit the Township website for screening and clinic dates/times. In the past, the Health Dept. has offered the following:

- Flu Shots
- Blood Pressure Screenings
- Adult Health Screenings
- Rabies Clinic
- Covid Vaccinations

Contact the Health Dept. for:

- COVID-19 information
- Food Handlers Testing & Licensing
- Radon Testing Kits
- Water Testing
- Certificates of Potability
- Septic Systems.
- Medical Care for Children

Washington Township COVID-19  
Resource Hotline: **908-441-2597**

### BOARD OF HEALTH

The Board of Health enforces all Township ordinances relating to public health or nuisances, septic systems, radon, water, food establishment inspections, etc., and makes all necessary rules and regulations for the protection of the health of the inhabitants of the Township. Visit the calendar at wtmorris.org for Board of Health meeting dates and times.



### MARRIAGE LICENSES

Contact the Registrar at **908-876-3650** to make an appointment.

### Request for Vital Statistics

For information regarding birth, civil union, marriage, and death records, contact the Registrar at **908-876-3650**.

### FINANCE OFFICE

**908-876-3315 X1232**  
Amy Monahan, Acting CFO  
amonahan@wtmorris.net

The Finance Office is responsible for the preparation, supervision, and maintenance of all the financial records of Washington Township, as well as accounts payable. Purchase orders and vouchers should be sent to the Finance Office.

### WASHINGTON TOWNSHIP PUBLIC LIBRARY

37 E. Springtown Road  
**908-876-3596**  
www.wtpl.org

Library hours:

9 am —8 pm, Monday through Thursday  
10 am—5 pm, Friday and Saturday.

The library is closed on Sundays.  
Visit the library website at:  
www.wtpl.org to view a schedule of



### TOWNSHIP & DISTRICT SCHOOLS

Washington Township Schools  
www.wtschools.org  
Board of Education  
53 West Mill Rd.  
**908-876-3616**

Superintendent Peter Turnamian  
**908-876-4172**

Flocktown/Kossmann School  
90 Flocktown Rd.  
Grade K-2 **908-850-1010**  
Grade 3-5 **908-852-1376**

Old Farmers Road School  
51 Old Farmers Rd.  
Grade K-5 **908-876-3865**

Benedict Cucinella School  
470 Naughton Rd.  
Grade K-5 **908-850-3161**

Long Valley Middle School  
51 West Mill Rd.  
Grade 6-8 **908-876-3434**

West Morris Regional High School District  
www.wmrhsd.org  
Board of Education  
10 S. Four Bridges Rd., Chester  
**908-879-8861**

Superintendent Michael Ben-David  
**908-879-6404**

### FIRE COMPANIES

**Call 911 in any emergency**

**Visible building numbers are required on all homes.**

Township emergency responders are all volunteers. Their dedication and time are essential for emergency services to function in Washington Township.

Fire Companies and the First Aid Squad welcome volunteers. Please contact one of the organizations to learn more.

### SCHOOLEY'S MOUNTAIN FIRE CO.

231 Schooley's Mtn. Rd.  
Chief: Ryan Welch  
chief@35fire.org  
www.35fire.org

### LONG VALLEY FIRE CO.

5 Fairview Ave.  
Chief : Russ Dore  
longvalleyfire@gmail.com  
www.36fire.org

### FAIRMOUNT FIRE CO.

12 Fairmount Rd.  
Chief: Cory Waller  
cory.waller@34fire.org  
www.34fire.org

### LONG VALLEY FIRST AID SQUAD

70 E. Mill Rd.  
Chief: Hagen Sniffen  
**908-876-4567**  
www.lvfas.org

